

**ORGANIZATIONAL PROVIDER PARTICIPATION, CREDENTIALING & CONTRACTING REQUIREMENTS:**

Revision Date: 04/15/2021

**Universal Requirements for all Organizational Facility Types**

1. Proof of CMS participation. Acceptable proof includes PECOS Web printout that includes revalidation status, Medicare Administrative Contractor (MAC) letter confirming revalidation application is approved, Medicare Administrative Contractor (MAC) that states initial enrollment is approved. Dates on proof must not be >5 years old for all facilities/organizations except for Durable Medical Equipment Prosthetic Orthotic Supplier, or DMEPOS must be 3 years.
2. An initial facility submitting a proof of Medicare, with an address that does not match the location, will be Process Discontinued.
3. An in-network facility due for recredentialing and submitting a PECOS Web Printout, with address that does not match location, will be processed as follows:
  - a. Facility submits proof of application to update address on PECOS Web Printout, present to the Medical Director for one-year approval
  - b. Facility does not submit proof of application to update address, present to the Network Quality and Credentials Committee for termination
  - c. CMS/State Survey cannot be more than three (3) years old for Hospitals, Home Health Agencies, Skilled Nursing Facilities, Free Standing Surgical Centers, Inpatient Behavioral Healthcare Providers, Residential Behavioral Healthcare Providers and Ambulatory Behavioral Healthcare Providers and must be imaged to the file.  
For other organizational provider types, the most current CMS or State review develop on when the next survey will be performed.  
This must be in writing and include name of contact providing the information and imaged to the file.
4. Facility must provide current proof of liability insurance coverage that includes facility name, address, dates of coverage, and amounts of coverage.
5. Clinical Laboratory Improvement Amendments (CLIA) certificate verified as applicable. Laboratory must have CoW, COC or COA.
  - a. Certificate of Waiver (CoW)
  - b. Certificate of Provider-Performed Microscopy Procedures (PPMP)
  - c. Certificate of Registration (COR)
  - d. Certificate of Compliance (COC)
  - e. Certificate of Accreditation (COA)
6. DE Medicaid Providers only- Providers need to submit Ownership Disclosure Form and Attest to the Accuracy of the Application.

**\* Note:**

Closed network applicants are rarely considered. Highmark performs outreach in the provider community when such services are determined to be a need. If an application is received for a closed network, no response will be provided at this time.

Organizational Provider Type	State/LOB ("All" - applies to all states)	License, Certificate, Registration, Permit, etc.	Accreditation/CMS Survey/Highmark Site	Acceptable Highmark Accreditations	Medicare Verification	Medicaid Verification	Additional Requirements
Adult Day Care/Adult Day Services (includes Day Habilitation Services) {atypical}	DE Medicaid Only	License Adult Habilitation Day-MR Department of Intellectual & Developmental Disabilities (DDDS) or Adult Day Care License from Department of Human Services. If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	Accreditation or Site Survey		No	Yes, if applicable.	
Alcohol and Drug Counseling Agency (ADC)	DE	License (a six month provisional license can be accepted to meet this element; provisional licenses are granted when the agency needs additional time to obtain more cases in order to qualify for a state site review and full license)	Accreditation or Highmark site survey	Office of Drug and Alcohol Programs (ODAP), Office of Mental Health (OMH), Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), American Association of Partial Hospitalization (AAPH), National Association of Private Psychiatric Health Systems (NAPPHS), Council on Accreditation (COA)	No	Yes, if applicable.	CADC practitioners are non-licensed and cannot be individually credentialed. They can only work for an ADC Agency so we will credential the ADC Agencies based on the criteria listed here.
	PA	License	Accreditation or Highmark site survey	Office of Drug and Alcohol Programs (ODAP), Office of Mental Health (OMH), Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), American Association of Partial Hospitalization (AAPH), National Association of Private Psychiatric Health Systems (NAPPHS), Council on Accreditation (COA)	Yes	Yes	
Ambulance (Ground or Air)	PA	License	None	N/A	Yes	No	None.
	WV	License	None	N/A	Yes	No	None.
	DE	None	N/A	N/A	Yes	Yes, if applicable.	None.

Organizational Provider Type	State/LOB ("All" - applies to all states)	License, Certificate, Registration, Permit, etc.	Accreditation/CMS Survey/Highmark Site	Acceptable Highmark Accreditations	Medicare Verification	Medicaid Verification	Additional Requirements
Ambulatory Infusion Center	PA	Occupancy Permit	Accreditation	Joint Commission (JC) Accreditation Commission for Health Care (ACHC)	Yes Must also have NPI number	No	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.
	WV	License	Preferred but not required	Accreditation Commission for Health Care (ACHC)	Yes Must also have NPI number	No	
	DE	Business License	Accreditation	Joint Commission (JC) Accreditation Commission for Health Care (ACHC)	Yes Must also have NPI number	Yes, if applicable.	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.
Ambulatory Surgical Center (ASC) (Class B and C only- single or multiple-specialty facility)	PA	License	Accreditation	Joint Commission (JC) Accreditation Association for Ambulatory Health Care (AAAHC) American Association for Accreditation of Ambulatory Surgery Facilities (AAAASF) American Osteopathic Association/Healthcare Facilities Accreditation Program (AOA/HFAP)	Yes	No	Initial applicants that have been operational for 12 months or more must be accredited to be eligible to apply for network participation. Initial applicants that have been operational for less than one year are eligible to apply for network participation and will have 18 months after they are credentialed to obtain accreditation. A state or Highmark site survey must be obtained for this initial credentialing. Reassessment applicants will have 18 months to obtain accreditation.
	WV	Business Registration	Preferred but not required	Joint Commission (JC) Accreditation Association for Ambulatory Health Care (AAAHC) American Association for Accreditation of Ambulatory Surgery Facilities (AAAASF) American Osteopathic Association/Healthcare Facilities Accreditation Program (AOA/HFAP)	Yes	No	None.
	DE	License, not required for Endoscopy Centers	Accreditation	Joint Commission (JC) Accreditation Association for Ambulatory Health Care (AAAHC) American Association for Accreditation of Ambulatory Surgery Facilities (AAAASF) American Osteopathic Association/Healthcare Facilities Accreditation Program (AOA/HFAP)	Yes	Yes, if applicable.	
Assisted Care Living Facility (atypical)	DE Medicaid Only	License * Assisted Care Living Facility (ACLF) or Nursing Home Facility License * If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	Site visit	NA	No	Yes, if applicable.	
Attendant Care (atypical)	DE Medicaid Only	License * If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	NA	NA	No	Yes, if applicable.	
Autism	(PA only)	License or Certificate of Compliance * <u>FACILITY</u> License or Certificate of Compliance with facility name. One certificate is acceptable for a facility with multiple locations. * <u>PRACTITIONER</u> License with practitioner name.	Accreditation or state/Highmark site survey	Council of Accreditation (COA)	No	If requesting /eligible for Delaware Medicaid, Medicaid Disclosure is required.	To request a Highmark site survey, submit the facility name, address, telephone number and contact name to the Supervisor, Network Quality Management via e-mail.
	DE	Business Registration	Accreditation or state /Highmark site survey	Council of Accreditation (COA)	No	Yes, if applicable.	

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<b>Behavioral Health Facilities/Centers (Professional 1500 Billers) - Mental Health &amp; Substance Abuse</b>	PA	License or Certificate of Compliance (COC)	Accreditation or state/Highmark site survey	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	No	No	None.
	WV	License	Preferred but not required	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	Yes	No	None.
	DE	License	Accreditation or state site survey required	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC) Office of Drug and Alcohol Programs (ODAP) American Association of Partial Hospitalization (AAPH), Delaware Division of Alcohol, Drug Abuse and Mental Health (DDADAMH)	No	Yes, if applicable.	None.
<b>Behavioral Health Facilities/Centers (Facility) (UB92 Billers) - Mental Health &amp; Substance Abuse</b>	PA	License or Certificate of Compliance (COC).	Accreditation or state/Highmark site survey	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	No - *when only performing IOP services only	No	None.
	WV	License	Preferred but not required	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	Yes	No	None.
	DE	License	Accreditation or state site survey required	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC) Office of Drug and Alcohol Programs (ODAP) American Association of Partial Hospitalization (AAPH), Delaware Division of Alcohol, Drug Abuse and Mental Health (DDADAMH)	No - *when only performing IOP services only	Yes, if applicable.	None.
<b>Birth Center</b>	PA	License	Accreditation	Commission for the Accreditation of Birth Centers	No	No	None.
	WV	License	Accreditation	Commission for the Accreditation of Birth Centers	No	No	None.
	DE	License	Accreditation	Commission for the Accreditation of Birth Centers	No	Yes, if applicable.	None.

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Cancer Treatment Center	PA	None- if free-standing License is required if facility is hospital-based or linked	Accreditation	Joint Commission (JC) Accreditation Association for Ambulatory Health Care (AAAHC) American College of Radiology (ACR)	Yes	No	Initial applicants: If not accredited, must undergo an onsite review by Highmark to ensure facility meets appropriate standards for accrediting. Accreditation must be obtained within 18 months or contract may be terminated.
	WV	NA	NA	NA	NA	NA	None.
	DE	None	Accreditation	Joint Commission (JC) Accreditation Association for Ambulatory Health Care (AAAHC) American College of Radiology (ACR)	Yes	Yes, if applicable.	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.  This provider type is currently credentialed under the acute care facility it resides in.
Comprehensive Outpatient Rehabilitation Center (CORF)	PA	None	Accreditation or state/Highmark site survey	Joint Commission (JC), Healthcare Facilities Accreditation Program (HFAP), Commission on Accreditation of Rehabilitation Facilities (CARF)	Yes, CORF designation on welcome letter.	No	None.
	WV	License	Preferred but not required	Joint Commission (JC), Healthcare Facilities Accreditation Program (HFAP), Commission on Accreditation of Rehabilitation Facilities (CARF)	Yes, CORF designation on welcome letter.	No	None.
	DE	None	Accreditation or state/Highmark site survey	Joint Commission (JC), Healthcare Facilities Accreditation Program (HFAP), Commission on Accreditation of Rehabilitation Facilities (CARF)	Yes, CORF designation on welcome letter.	Yes, if applicable.	None.
Durable Medical Equipment (DME)	PA (Closed Network)	Registration	Accreditation	Joint Commission (JC), Accreditation Commission for Health Care, Inc. (ACHC), Community Health Accreditation Program (CHAP), National Association of Boards of Pharmacy (NABP), American Board for Certification in Orthotics & Prosthetics, Inc. (ABCOP), Board Certification /Accreditation International (BCAI), Commission on Accreditation of Rehabilitation Facilities (CARF), HealthCare Quality Association on Accreditation (HQAA), The Compliance Team, National Board of Accreditation for Orthotic Suppliers (NBAOS)	Yes	No	If DME supplier is a Pharmacy, they are exempt from accreditation if they submit the National Supplier Clearinghouse (NSC) accreditation exemption acceptance letter. "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
	WV (Closed Network)	Registration	None	None	Yes	No	"Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
	DE (Closed Network)	Business License	Accreditation	Joint Commission (JC), Accreditation Commission for Health Care, Inc. (ACHC), Community Health Accreditation Program (CHAP), National Association of Boards of Pharmacy (NABP), American Board for Certification in Orthotics & Prosthetics, Inc. (ABCOP), Board Certification /Accreditation International (BCAI), Commission on Accreditation of Rehabilitation Facilities (CARF), HealthCare Quality Association on Accreditation (HQAA), The Compliance Team, National Board of Accreditation for Orthotic Suppliers (NBAOS)	Yes	Yes, if applicable.	If DME supplier is a Pharmacy, they are exempt from accreditation if they submit the National Supplier Clearinghouse (NSC) accreditation exemption acceptance letter. "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"

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Hearing Aid Dealers/Fitters	PA	Registration	None	None	No	No	This service is not covered by Medicare Part B; therefore the facility will not be enrolled or have a Medicare Welcome Letter. This service is covered by Medicare Advantage; in order to be credentialed for this network, the criteria noted in this section will meet the requirements. This information is applicable to PA, WV and DE.
	WV	Registration	None	None	No	No	None.
	DE	None	None	None	No	Yes, if applicable.	None.
Home and Community Based Services (HCBS) {atypical} Includes: * Case Management (CM) * Crisis Intervention (CI) * Intermediate Care (IC)	CM, CI, IC DE Medicaid only	License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	NA	NA	No	Yes, if applicable.	*recrediting annually
Home Delivered Meals {atypical}	DE Medicaid only	License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	Site visit (waived if company is outside of the state of Delaware)	NA	No	Yes, if applicable.	
Home Health Agency (HHA)  DE-*Includes Home Health Agency-Aide Only	PA (Closed Network)	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP)	Yes	No	Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting Parent location documents cover branch locations.
	WV (Closed Network)	Registration	Preferred but not required	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP)	Yes	No	Note: The state of Ohio does not issue licenses for Home Health Agency. An application for an Ohio HHA can be processed without a license.
	DE (Closed for Commercial Network Only)	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP)	Yes	Yes, if applicable.	None.
Home Infusion Therapy	PA	License	Accreditation	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP), HealthCare Quality Association on Accreditation (HQAA), Utilization Review Accreditation Commission (URAC)	Yes	No	None.
	WV	License	None	Effective 9/1/20 Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP) HealthCare Quality Association on Accreditation (HQAA), Utilization Review Accreditation Commission (URAC)	Yes	No	None.
	DE	None	Accreditation	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP), HealthCare Quality Association on Accreditation (HQAA), Utilization Review Accreditation Commission (URAC)	Yes	Yes, if applicable.	None.
Homemaker/Chore Services {atypical}	DE Medicaid only	License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	NA	NA	No	Yes, if applicable.	

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Hospice	PA <b>(Closed Network)</b>	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP)	Yes	No	Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting. Parent location documents cover branch locations.
	WV	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP)	Yes	No	None.
	DE	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Accreditation Commission for Healthcare (ACHC), Community Health Accreditation Program (CHAP)	Yes	Yes, if applicable.	None.
Hospital - Acute Care Specialty Long-Term Care Rehabilitation	PA	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Healthcare Facilities Accreditation Program (HFAP), Commission on Accreditation of Rehabilitation Facilities (CARF), American Osteopathic Association/Healthcare Facilities Accreditation Program (AOA/HFAP), Det Norske Veritas (DNV), Council on Accreditation (COA), Center for Improvement in Healthcare Quality (CIHQ)	Yes	No	Parent (Main) Hospital license is acceptable for all satellite locations.
	WV	License	Preferred but not required	Joint Commission (JC), Healthcare Facilities Accreditation Program (HFAP), Commission on Accreditation of Rehabilitation Facilities (CARF), American Osteopathic Association/Healthcare Facilities Accreditation Program (AOA/HFAP), Det Norske Veritas (DNV), Council on Accreditation (COA), Center for Improvement in Healthcare Quality (CIHQ)	Yes	No	None.
	DE	License	Accreditation required/Highmark site survey	Joint Commission (JC), Healthcare Facilities Accreditation Program (HFAP), Commission on Accreditation of Rehabilitation Facilities (CARF), American Osteopathic Association/Healthcare Facilities Accreditation Program (AOA/HFAP), Det Norske Veritas (DNV), Council on Accreditation (COA), Center for Improvement in Healthcare Quality (CIHQ)	Yes	Yes, if applicable.	None.
In-Home Respite {atypical}	DE Medicaid only	License required: Personal Assistance Services Agency License; Skilled Home Health Agency License; or Home Health Agency, Aide Only License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	NA	NA	No	Yes, if applicable.	
In-Home Supportive Care	PA Medicare Advantage only <b>(Closed Network)</b>	License	NA	NA	Yes	No	
Independent Diagnostic Testing Facilities (IDTF) <u>Includes:</u> *Portable x-ray suppliers *Sleep Testing *Home/PT/INR Based Testing For PA, WV, & DE	All	Proof of CMS participation (CMS verifies the providers are in good standing with State and federal agencies)	Accreditation or state site survey	Joint Commission (JC), American College of Radiology (ACR), The Intersocietal Commission for the Accreditation of Magnetic Resonance Laboratories (ICAMRL), Intersocietal Commission for the Accreditation of Nuclear Medicine Laboratories (ICANL), Intersocietal Commission for the Accreditation of Vascular Laboratories (ICAVL) American Institute of Ultrasound in Medicine (AIUM), *Community Health Accreditation Program (CHAP) for Home/PT/INR based testing only Accreditation Commission for Health Care, Inc. (ACHC), American Academy of Sleep Medicine (AASM)	Yes	No If a Medicaid participating provider, then yes	*CHAP for Home /PT/INR based testing must submit letter and certificate with Home Medical Equipment.

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<b>Independent Diagnostic Testing Facilities (IDTF)-cardiac monitoring</b>	All	Proof of CMS participation (CMS verifies the providers are in good standing with State and federal agencies)	Accreditation or-CMS survey (Medicare letter with IDTF type and attachmnet of diagnostic services	Joint Commission (JC)	Yes	No	None.
<b>Inpatient Respite (atypical)</b>	DE Medicaid only	License Required: Assisted Care Living Facility (ACLF) or Nursing Home Facility License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	Site visit	NA	No	Yes, if applicable.	
<b>Laboratory</b>	PA <b>(Closed Network)</b>	License/permit (this is the CLIA Certificate: Certificate of Compliance {CoC}; Certificate of Accreditation {CoA}; Certificate of Waiver {CoW})	Accreditation or state/Highmark site survey (If Facility has CoW, it is exempt from this requirement.)	College of American Pathologists (CAP), Commission on Office Laboratory Accreditation (COLA) or CLIA Certificate of Compliance (COC) or Certificate of Accreditation (COA) are acceptable as accreditation	Yes	No	COC and COA CLIA certificates can be accepted as proof of both License/Permit and Accreditation "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
	WV <b>(Closed Network)</b>	License/permit (this is the CLIA Certificate: Certificate of Compliance {CoC}; Certificate of Accreditation {CoA}; Certificate of Waiver {CoW})	Preferred but not required (If Facility has CoW, it is exempt from this requirement.)	College of American Pathologists (CAP), Commission on Office Laboratory Accreditation (COLA) or CLIA Certificate of Compliance (COC) or Certificate of Accreditation (COA) are acceptable as accreditation	Yes	No	COC and COA CLIA certificates can be accepted as proof of both License/Permit and Accreditation
	DE <b>(Closed Network)</b>	License/permit (this is the CLIA Certificate: Certificate of Compliance {CoC}; Certificate of Accreditation {CoA}; Certificate of Waiver {CoW})	Accreditation or state/Highmark site survey (If Facility has CoW, it is exempt from this requirement.)	College of American Pathologists (CAP), Commission on Office Laboratory Accreditation (COLA) or CLIA Certificate of Compliance (COC) or Certificate of Accreditation (COA) are acceptable as accreditation	Yes	Yes, if applicable.	COC and COA CLIA certificates can be accepted as proof of both License/Permit and Accreditation "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
<b>Methadone Clinics</b>	PA	License	Accreditation	CARF, COA, TJC, Missouri Department of Mental Health Division of Behavioral Health, NCCHC, Washington State Department of Social and Health Services Division of Behavioral Health and Recovery.	<b>Effective 9/1/20</b> Yes must submit proof of CMS OTP approval letter to have the Medicare network	If participating in Medicaid, Yes, Medicaid disclosure	License types that can be accepted: Full, Provisional, Restrictions. <b>Effective 9/1/20</b> , Proof of SAMHSA certification required for the Commercial networks per location
	DE	License	Accreditation	CARF, COA, TJC, Missouri Department of Mental Health Division of Behavioral Health, NCCHC, Washington State Department of Social and Health Services Division of Behavioral Health and Recovery.	No	Yes, if applicable.	License types that can be accepted: Full, Provisional, 1 year <b>Effective 9/1/20</b> Proof of SAMHSA certification required for the Commercial networks per location
	WV	License	Accreditation	CARF, COA, TJC, Missouri Department of Mental Health Division of Behavioral Health, NCCHC, Washington State Department of Social and Health Services Division of Behavioral Health and Recovery.	<b>Effective 9/1/20</b> Yes, must submit proof of CMS OTP approval letter to have the Medicare network	No	License types that can be accepted: Initial, Provisional, Renewal <b>Effective 9/1/20</b> Proof of SAMHSA certification required for the Commercial networks per location
<b>Minor Home Modifications (atypical)</b>	DE Medicaid Only	License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	NA	NA	No	Yes, if applicable.	

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Orthotics & Prosthetics	PA (Closed Network)	Registration	Accreditation	Joint Commission (JC), Accreditation Commission for Health Care, Inc. (ACHC), Community Health Accreditation Program (CHAP), National Association of Boards of Pharmacy (NABP), American Board for Certification in Orthotics & Prosthetics, Inc. (ABCOP), Board Certification/Accreditation International (BCAI), Commission on Accreditation of Rehabilitation Facilities (CARF), HealthCare Quality Association on Accreditation (HQAA), The Compliance Team, National Board of Accreditation for Orthotic Suppliers (NBAOS), American Board for Certification in Orthotics & Prosthetics (ABC), Board for Orthotist, Prosthetist Certification (BOC)	Yes	No	Effective 8/15/16, for PA and DE these are closed networks for initial files. Special consideration can be approved by contracting. If O & P supplier is a Pharmacy, they are exempt from accreditation if they submit the National Supplier Clearinghouse (NSC) accreditation exemption acceptance letter. "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
	WV (Closed Network)	Registration	Accreditation	Preferred, but not required: Joint Commission (JC), Accreditation Commission for Health Care, Inc. (ACHC), Community Health Accreditation Program (CHAP), National Association of Boards of Pharmacy (NABP), American Board for Certification in Orthotics & Prosthetics, Inc. (ABCOP), Board Certification/Accreditation International (BCAI), Commission on Accreditation of Rehabilitation Facilities (CARF), HealthCare Quality Association on Accreditation (HQAA), The Compliance Team, National Board of Accreditation for Orthotic Suppliers (NBAOS), American Board for Certification in Orthotics & Prosthetics (ABC), Board for Orthotist, Prosthetist Certification (BOC)	Yes	No	Effective 8/15/16, for PA and DE these are closed networks for initial files. Special consideration can be approved by contracting. If O & P supplier is a Pharmacy, they are exempt from accreditation if they submit the National Supplier Clearinghouse (NSC) accreditation exemption acceptance letter. "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
	DE (Closed Network)	Business License	Accreditation	Joint Commission (JC), Accreditation Commission for Health Care, Inc. (ACHC), Community Health Accreditation Program (CHAP), National Association of Boards of Pharmacy (NABP), American Board for Certification in Orthotics & Prosthetics, Inc. (ABCOP), Board Certification/Accreditation International (BCAI), Commission on Accreditation of Rehabilitation Facilities (CARF), HealthCare Quality Association on Accreditation (HQAA), The Compliance Team, National Board of Accreditation for Orthotic Suppliers (NBAOS), American Board for Certification in Orthotics & Prosthetics (ABC), Board for Orthotist, Prosthetist Certification (BOC)	Yes	Yes, if applicable.	Effective 8/15/16, for PA and DE these are closed networks for initial files. Special consideration can be approved by contracting. If O & P supplier is a Pharmacy, they are exempt from accreditation if they submit the National Supplier Clearinghouse (NSC) accreditation exemption acceptance letter. "Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
Pediatric Extended Care Facilities	PA	License	No	NA	No	No	None.
	WV	N/A	N/A	N/A	N/A	N/A	None.
	DE	License	No	NA	No	Yes, if applicable.	None.
Personal Emergency Response System (PERS) {atypical}	DE Medicaid only	License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	NA	NA	No	Yes, if applicable.	*Certificate of Compliance (UL or FCC), preferred but not required



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Pharmacy Based Vaccination	PA	License <i>Pharmacy only</i> ; do not need individual pharmacist licenses	None	N/A	Yes	No	Includes all PA County Health Department. Allegheny Health Department became a provider type effective October 1, 2012 due to a CDC mandate.
	WV	License <i>Pharmacy only</i> ; do not need individual pharmacist licenses	None	N/A	Yes	No	None.
	DE	None	None	N/A	Yes	Yes, if applicable.	None.
Pharmacy Based Vaccination with Limited DME	PA	License <i>Pharmacy only</i> ; do not need individual pharmacist licenses	None	NABP	Yes	No	None.
	WV	License <i>Pharmacy only</i> ; do not need individual pharmacist licenses	None	NABP	Yes	No	None.
	DE	None	None	NABP	Yes	Yes, if applicable.	None.
Renal Dialysis	PA	None	None		Yes	No	None.
	WV	Business Registration Certificate	None		Yes	No	None.
	DE	Effective 9/1/20 License	None		Yes	Yes, if applicable.	None.
Residential Treatment Centers	PA	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	Yes	No	None.
	WV	License	Preferred but not required	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	Yes	No	None.
	DE	License	Accreditation or state/Highmark site survey	Joint Commission (JC), Commission on Accreditation of Rehabilitation Facilities (CARF), Council on Accreditation (COA), Office of Mental Health, National Association of Private Psychiatric Health Systems, Accreditation Commission for Health Care (ACHC), Office of Drug and Alcohol Programs (ODAP), American Association of Partial Hospitalization (AAPH)	Yes	Yes, if applicable.	None.

Organizational Provider Type	State/LOB ("All" - applies to all states)	License, Certificate, Registration, Permit, etc.	Accreditation/CMS Survey/Highmark Site	Acceptable Highmark Accreditations	Medicare Verification	Medicaid Verification	Additional Requirements
Retail Clinic/Worksite Wellness Center	PA	None	Accreditation	Joint Commission Accreditation Commission for Health Care (ACHC) Accreditation Association for Ambulatory Health Care (AAAHC) National Urgent Care Centers Accreditation (NUCCA)	Yes	No	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated. Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.
	DE	None	Accreditation	Joint Commission Accreditation Commission for Health Care (ACHC) Accreditation Association for Ambulatory Health Care (AAAHC) National Urgent Care Centers Accreditation (NUCCA)	Yes	Yes, if applicable.	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated. Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.
	WV	None	Accreditation or Highmark site survey	Joint Commission Accreditation Commission for Health Care (ACHC) Accreditation Association for Ambulatory Health Care (AAAHC) National Urgent Care Centers Accreditation (NUCCA)	Yes	No	
Service (Mobile Lithotripsy)	PA	Registration	None	N/A	Yes	No	None.
	DE	Business License	None	N/A	Yes	Yes, if applicable.	None.
Service (Optical Goods Providers)	PA	Registration	None	N/A	Yes	No	None.
	DE	Business License	None	N/A	Yes	Yes, if applicable.	None.
Skilled Nursing Facility (SNF)	PA <b>(Closed Network)</b>	License	Accreditation or state/Highmark site survey	Joint Commission (JC)	Yes	No	"Closed to network enrollment. Can be reviewed as an exception if deemed necessary by contracting"
	WV <b>(Closed Network)</b>	License	Preferred but not required	Joint Commission (JC)	Yes	No	None.
	DE <b>(Closed for Commercial Network Only)</b>	License not required in DE with DHSS LTC, License required if in other states	Accreditation or state site survey required	Joint Commission (JC), Delaware Health Services Long Term Care (DHSS LTC)	YES	Yes, if applicable.	None.

Organizational Provider Type	State/LOB ("All" - applies to all states)	License, Certificate, Registration, Permit, etc.	Accreditation/CMS Survey/Highmark Site	Acceptable Highmark Accreditations	Medicare Verification	Medicaid Verification	Additional Requirements
Sleep Center	PA	None	Accreditation	Joint Commission (JC), American Academy of Sleep Medicine (AASM) Accreditation Commission for Health Care (ACHC)	Yes	No	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.  Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.
	WV	Freestanding- Registration Hospital-based-License	Accreditation	Hospital-based-Joint Commission (JC), Free-standing facility-American Academy of Sleep Medicine (AASM) Accreditation Commission for Health Care (ACHC)	Yes	No	None.
	DE	Business License	Accreditation	Joint Commission (JC), American Academy of Sleep Medicine (AASM) Accreditation Commission for Health Care (ACHC)	Yes	Yes, if applicable.	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.
Specialized Medical Equipment or Supplies (Assistive Technology) {atypical}	DE Medicaid only	License	NA	NA	No	Yes, if applicable.	
Specialty Pharmacy	PA	Pharmacy License	Accreditation	Center for Pharmacy Practice Accreditation (CPPA) URAC Specialty Pharmacy Accreditation Joint Commission (JC) Accreditation Commission for Health Care (ACHC)	Yes	No	None.
	DE	Pharmacy License	Accreditation	Center for Pharmacy Practice Accreditation (CPPA) URAC Specialty Pharmacy Accreditation Joint Commission (JC) Accreditation Commission for Health Care (ACHC)	Yes	Yes, if applicable.	None.
	WV	Pharmacy License	Accreditation	Center for Pharmacy Practice Accreditation (CPPA) URAC Specialty Pharmacy Accreditation Joint Commission (JC) Accreditation Commission for Health Care (ACHC)	Yes	No	None.
Support for Self-Directed Attendant Care Services {atypical}	DE Medicaid only	License If Exempt from licensure-must submit IRS 501(c)(3) nonprofit form.	Accreditation (CARF), preferred but not required	Commission on Accreditation of Rehabilitation Facilities (CARF)	No	Yes, if applicable.	

Organizational Provider Type	State/LOB ("All" - applies to all states)	License, Certificate, Registration, Permit, etc.	Accreditation/CMS Survey/Highmark Site	Acceptable Highmark Accreditations	Medicare Verification	Medicaid Verification	Additional Requirements
Urgent Care Center/Medical Aid Unit	PA (Urgent Care Center)	None	Accreditation	Joint Commission (JC), National Urgent Care Center Accreditation (NUCCA), Accreditation Association for Ambulatory Health Care (AAAHC), Center for Improvement in Healthcare Quality (CIHQ) Urgent Care Association of American (UCAOA)	Yes	No	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated. Effective 11/1/15, the 18 month timeframe will apply to FPH and FPLIC providers; it will replace the previous 24 month timeframe.  Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.
	WV (Urgent Care Center)	None	Accreditation	Joint Commission (JC), National Urgent Care Center Accreditation (NUCCA), Accreditation Association for Ambulatory Health Care (AAAHC), Center for Improvement in Healthcare Quality (CIHQ) Urgent Care Association of American (UCAOA)	NA	NA	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.  Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.
	DE (Medical Aid Unit)	None	Accreditation	Joint Commission (JC), National Urgent Care Center Accreditation (NUCCA), Accreditation Association for Ambulatory Health Care (AAAHC), Center for Improvement in Healthcare Quality (CIHQ)	NA	Yes, if applicable.	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.  Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.
	DE (Urgent Care Center)	Free Standing Emergency License	Accreditation	Joint Commission (JC), National Urgent Care Center Accreditation (NUCCA), Accreditation Association for Ambulatory Health Care (AAAHC), Center for Improvement in Healthcare Quality (CIHQ) Urgent Care Association of American (UCAOA)	NA	NA	Initial applicants that are not accredited must obtain accreditation within 18 months after they are credentialed. If accreditation is not obtained within that timeframe, the contract may be terminated.  Initial applicants that are not accredited must undergo an onsite review by Highmark to ensure that the facility meets all of the appropriate standards for applicable accrediting entities.