


# Credentialing Crosswalk for Organizational Providers

	<ul style="list-style-type: none"> <li>• Facility and Ancillary providers, also referred to as Organizational Providers, are “brick and mortar” providers that provide services.</li> <li>• Organizational Providers have credentials like Professional Providers but are in the name of the organization.</li> <li>• Medical providers rendering facility-based services and/or billing for services on UB-04 claim forms, which are not directly billed by a professional provider.</li> <li>• Ancillary Providers are freestanding and facility-based providers billing on a 1500 claim form.</li> <li>• Examples: DME Supplier, Home Health Agency, Acute Care Facility, Skilled Nursing Facility.</li> </ul>
<p>PREVIOUS NY PROVIDER FORM</p>	<p>HIGHMARK ONLINE FORM</p>
<p><b>Facility Credentialing Application</b> To request initial credentialing</p>	<p><b>Initial Credentialing Application for Facility and Ancillary Providers</b> To request initial credentialing and initiate provider contracts.  <i>Note - Highmark credentials Organizational Providers at each location. When an existing entity is adding a new location, the new location must be credentialed before network participation.</i></p>
<p><b>Facility Credentialing Application</b> To request initial credentialing</p>	<p><b>Behavioral Health Application for Facility &amp; Ancillary Providers</b> To request initial credentialing and initiate provider contracts.</p>
<p><b>Facility Credentialing Application</b> To request initial credentialing</p>	<p><b>Urgent Care Center/Medical Aid Unit (MAU) &amp; Retail Clinic Application</b> To request initial credentialing and initiate provider contracts.</p>

**Paper Provider Demographic Change Form**

To change an NPI # or a Tax ID # for an existing participating practice or provider.

**Change of Ownership (CHOW) Form**

To report any changes in control or ownership, which may include the Legal Name, Doing Business As name, NPI or Tax ID information.

*Note - A new account will be created with a new Tax ID. You will receive a new Blue Shield ID.*

This information is issued on behalf of Highmark Blue Shield and its affiliated Blue companies, which are independent licensees of the Blue Cross Blue Shield Association. Highmark Inc. d/b/a Highmark Blue Shield and certain of its affiliated Blue companies serve Blue Shield members in 21 counties in central Pennsylvania and 13 counties in northeastern New York. As a partner in joint operating agreements, Highmark Blue Shield also provides services in conjunction with a separate health plan in southeastern Pennsylvania. Highmark Inc. or certain of its affiliated Blue companies also serve Blue Cross Blue Shield members in 29 counties in western Pennsylvania, 13 counties in northeastern Pennsylvania, the state of West Virginia plus Washington County, Ohio, the state of Delaware, and 8 counties in western New York. All references to Highmark in this document are references to Highmark Inc. d/b/a Highmark Blue Shield and/or to one or more of its affiliated Blue companies.

